

## Mr. Jean Kaleb

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2255 Wharncliffe Rd. South London ON Canada N6P 1K9 jeankaleb@yahoo.com 519-868-8322

Human Resources:

I would like to submit my cover letter and resume for your review. It is my hope to secure a career placement serving as a Computer Programmer/Analyst/Developer, employed within an environment which will allow for continued: growth, learning and development.

I am a self-starter, with the ability to take initiative when and where required. Capable of working independently, however, am well aware of the importance of team-work and collaboration when the need(s) arise. I am engineered to be efficient and as a result continuously reverse engineer each problem and solution I am a part of, striving for efficiency and perfection in everything I choose to do. I have a complete understanding of the software-development-lifecycle, object orientated programming principles and concepts as-well-as associated testing stages a phases.

I am able to multi-task and prioritize my work effectively to meet deadlines, am *meticulous* with a structured approach and perpetually strive towards improving productivity and work-flow. Monitoring my work-load and performance, initiating changes where and when required.

Although my prior employment experience does not accurately reflect my abilities, I assure you that I am more than capable of performing the necessary tasks and duties that will be required of me, completing them within the allotted period. Computers and Information Technology is an extension of who I am in essence it is a part of me.

In closing, I thank you very much for your time and consideration and as such, am available at your request should this opportunity progress.

Thanking you kindly,

Mr. Jean Kaleb

J.K.

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Seeking a career opportunity servicing as an

## IT Solutions Developer

I am an Information technology professional, who is capable of managing on-line projects from inception to completion with remarkable deadline sensitivity. Have been exposed to an array of development languages and platforms through the years, I am considered to be very analytical as well as being an excellent team player.

### Technical Skills

<b>Platforms:</b>	Windows, Linux [Ubuntu, Mandriva, Red Hat]
<b>Languages:</b>	Visual C++, Visual Basic, Python, Java, CSS3,HTML5, JavaScript, PhP, Cobol 85
<b>RDBMS:</b>	Oracle 8 (PL/SQL), MySQL, (SQL) and Access
<b>RDBMS Management:</b>	SQL, PL/SQL, Packages, Stored Procedures, Triggers, materialized views, Virtual Private Database
<b>Dev Tools:</b>	Adobe GoLive 6.0 CS 2, Dreamweaver CC
<b>Websites:</b>	<a href="http://www.adventistlondon.ca">http://www.adventistlondon.ca</a>  <a href="http://www.datemeafterdark.com">http://www.datemeafterdark.com</a> (work-in-progress)

### Summary of Skills

Experience developing and executing automated, manual system/integration, regression and user acceptance

Familiarity with SQA Team Test and custom automated regression-testing to

Knowledge of testing and development life cycle methodologies.

### Professional Experience

#### Independent I.T. Consultant, Liquid Crystal Studios

2009 – Present

#### Developer / Programmer / Instructor

Provide inbound and outbound technical support to clients and associates

Develop and maintain current I.T. platforms [i.e.] hardware, software & on-line solutions

Conduct R & D on current and future technologies that assist in the day-to-day operation

#### Use of Time:

Research and Dev:	40%	Presentation:	15%	Programming:	45%
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#### Technical Environment:

Performed routine research and development initiatives matching client needs with desired technical wants. Constructed various database and e-commerce websites. Assisted in trouble-shooting hardware and software issues and concern providing 99.99% customer satisfaction.

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Kognitive Marketing

2013

## Event Management Representative

Engaged and conversed with over 100 individual customers on a daily basis in an event- style environment, created excitement for the product while promoting related features and benefits.

### Use of Time:

Presentation & Communication 90%      Traveling 5%      Research: 5%

### Technical Environment:

Setup technical equipment for use in sales environment. Monitored and maintained hardware, software and network protocols.

London Seventh-Day Adventist Church

2008

## Web Developer

Constructed and maintained an on-line medium for the London Seventh Day Adventist Church.

### Use of Time:

Research and Dev: 80%      Maintenance: 15%      Miscellaneous: 5%

### Technical Environment:

Maintained online presence, updating content as needed in addition to performing minimal video editing and data conversion activities.

## Education

Information Systems 3 year Degree	Athabasca Cont Ed ( <i>in process</i> )
Business Insurance Diploma	Fanshawe College, 2009
Business Communication Certificate	Fanshawe College, 2005
Computer Programming and business App Diploma	Fanshawe College, 2001

## VOLUNTEER WORK

Administrative Assistant	ACFO de London-Sarnia	2012
Information Technology Consultant	Central Public Library	2008
Reading Enjoyment And Development Assistant	Central Public Library	2004
ESL Instructor	Cross Culture Learning Centre	2003